

[DRAFT] MINUTES

NEWTON ST LOE PARISH COUNCIL

Minutes of a meeting of Newton St Loe Parish Council held on Thursday 19 September 2019 at 7 p.m. in Newton St Loe Village Hall

Present: Parish councillors Mark Foster (Chairman), Judith Cook, Sheila Dench, John Everitt, Naomi Johns, David McLean and Jay Marshall

Also in attendance: Saltford Ward Councillor Alastair Singleton, Clerk and one member of the public

MATTERS FOR DECISION

COU46/19: Apologies for absence

None

COU47/19: Declarations of interest

None

PUBLIC PARTICIPATION

COU48/19: Public participation

David Bland, representing the Parochial Church Council ('PCC') of Holy Trinity, Newton St Loe, spoke on Agenda item 10 (repairs to the War Memorial in the churchyard). He emphasised that although situated in the churchyard the War Memorial was a Parish memorial, not a church memorial, and people of all faiths or none were commemorated there.

The PCC was asking the Parish Council to consider matching (subject to a maximum) donations made by residents and businesses.

In response to a question David said that the PCC had not yet applied for a grant from the War Memorials Trust.

The Chairman thanked David for his presentation.

MATTERS FOR DECISION

RESOLVED that Agenda item 10 (repairs to War Memorial) be taken next

COU49/19: Repairs to the War Memorial

Members considered the request from the PCC (above). Members expressed a willingness to contribute to repairs but considered that an application to the War Memorial Trust should be made first.

RESOLVED that:

- The PCC can inform the War Memorial Trust of the Parish Council's strong support for any grant application
- The Parish Council will consider favourably a request for contribution to repairs once the result of the application to the War Memorial Trust is known

DISTRICT COUNCILLOR'S REPORT

COU50/19: District councillor's report

Saltford Ward Councillor Alastair Singleton reported. The Inspector had reported that the West of England draft Joint Spatial Strategy had serious defects and could not proceed in its current form. The member authorities would now consider how to proceed but there was likely to be substantial delay.

Saltford and Corston Parish Councils had passed resolutions calling for a business case to be formulated for highway improvements to the A4 and A39 corridors and the Globe roundabout. Alastair suggested that Newton St Loe might consider a similar resolution.

MATTERS FOR DECISION

COU51/19: Minutes of the meeting held on 18 July 2019

The Minutes of the meeting of the Parish Council held on 18 July 2019 were confirmed as a correct record and signed by the Chairman.

COU52/19: Membership of the Parish Councils Airport Association

Members noted that the Vice-Chair of the PCAA was unable to attend but should be able to attend the meeting on 21 November.

RESOLVED that this item be deferred

COU53/19: Invoices for payment and staff costs

RESOLVED that the following invoices and staff costs be approved for payment:

- Crispin Taylor (Clerk), total staff costs for June and July 2019: £429.52
- Ralley Building Solutions, large noticeboard: £873.60
- Ralley Building Solutions, half cost of small noticeboard: £436.80
- Avon Valley Landscapes, Recreation Ground maintenance: £390
- Duchy of Cornwall, Recreation Ground rent: £72

RECEIPTS

- HMRC, VAT reclaim: £400.59

COU54/19: Use of Community Infrastructure Levy

RESOLVED that the cost of the new noticeboards (above) be met from the Community Infrastructure Levy already received

COU55/19: Repairs to fountain

David McLean reported that the Duchy of Cornwall was keen to take ownership of the fountain and carry out repairs.

COU56/19: Freedom of Information Publication Scheme

Members noted that it was a legal requirement for every public authority to have a Freedom of Information Publication Scheme. Members considered a draft (Annex 1). Members noted that it was best practice to publish on the Parish Council website wherever possible.

RESOLVED that the Public Scheme and Guide to Information be approved and adopted

MATTERS FOR INFORMATION

COU57/19: Income and expenditure report (Annex 2)

Received

COU58/19: Maintenance issues

- Roundabout broken
- New gates needed for Recreation Ground
- Weeding required in Recreation Ground

COU59/19: Future agenda items

- Internal auditor’s recommendations
- Use of Community Infrastructure Levy
- Review of financial regulations
- ‘Tidy-up’ day
- Repairs to fountain
- Membership of Parish Council Airports Association
- Report back on parking and speeding: University representative to be asked to attend (Note: a representative will attend on 21 November)
- Update on Bath Spa University plans for strategic development (Note: a representative will attend on 16 January 2020)

Meeting closed 8.15 p.m.

Signed.....
Chairman

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