

[DRAFT] MINUTES

NEWTON ST LOE PARISH COUNCIL

Minutes of a meeting of Newton St Loe Parish Council held on Thursday 17 June 2021 at 7 p.m. in Newton St Loe Village Hall

Present: Parish councillors John Everitt (Chairman), Judith Cook, Sheila Dench, David McLean and Jay Marshall

Also in attendance: Clerk

MATTERS FOR DECISION

COU16/21: Apologies for absence

Apologies for absence were received from Naomi Johns and District Councillor Alastair Singleton

COU17/21: Declarations of interest

None

PUBLIC PARTICIPATION

COU18/21: Public participation

None

MATTERS FOR DECISION

COU19/21: Minutes of the meeting held on 20 May 2021

The Minutes of the meeting of the Parish Council held on 20 May 2021 were confirmed as a correct record and signed by the Chairman

COU20/21: Membership of the Parish Councils Airport Association

Members considered continuing membership of the Parish Councils Airport Association (cost £75). They were not convinced that the Parish Council derived benefit from membership.

RESOLVED that membership be discontinued

COU21/21: Invoices and staff costs for payment

RESOLVED that the following invoices be approved for payment:

- Avon Valley Landscapes, grounds maintenance for May 2021: £216 (£180 + VAT)

COU22/21: Annual Governance Statement for the year ended 31 March 2021

The Clerk submitted a draft Annual Governance Statement (Annex 1).

Members noted that the risk assessment had not been updated to take account of the internal auditor's report and that accordingly they could not certify that the Council had taken all appropriate action on matters raised by the internal auditor.

RESOLVED that

- the Annual Governance Statement for the year ended 31 March 2021 as drafted be approved
- updating the risk assessment be a future agenda item

COU23/21: Annual Accounting Statements for the year ended 31 March 2021 (Annex 2)

RESOLVED that the Annual Accounting Statements for the year ended 31 March 2021 be approved

Members asked for a statement of receipts and payments for the current year, and the current bank balance, be submitted to each meeting.

COU24/21: Nomination of trustee for the Richard Jones Charity

Members noted that the Parish Council had the right to appoint a trustee to the Richard Jones Charity [Richard Jones Charity - Turn2Us](#) The nominated trustee need not be a member of the Parish Council.

RESOLVED that Sally Slingo be re-appointed as a trustee for a further four-year term

Members suggested that Sally could be invited to a future meeting to describe the work of the Charity.

COU25/21: Future of the Recreation Ground

RESOLVED that the Clerk be authorised to accept a quote for fencing subject to consultation with members via email.

Members noted that those inspecting the Recreation Ground and play area should be provided with a checklist.

COU25/21: Parking in the village

Members noted that non-enforceable residents' parking signs would shortly be available from the Duchy of Cornwall.

John Everitt reported back on his discussions with other parish councils.

Members asked for regular briefings from the University.

COU26/21: Repairs to the village fountain

The Duchy of Cornwall will apply for Listed Building Consent.

COU27/21: Data Protection obligations

The Clerk reported on obligations, including the requirement to register with the Information Commissioner. Members were satisfied that the obligations were being complied with.

COU28/21: Future meetings of the Parish Council

RESOLVED that meetings of the Parish Council be held on the following dates, at 7 p.m. in the Village Hall:

- 19 August 2021
- 21 October 2021
- 16 December 2021
- 24 February 2022
- 21 Apr 2022

(Note: the Annual Meeting of the Parish Council will need to be held in May)

MATTERS FOR INFORMATION

COU29/21: Chairman's Report

The Chairman recommended that the Council should be an active member of the Environment Committee of Bath & North East Somerset Council

COU30/21: Future agenda items

- Newsletter
- Action plan for 2021/22
- Updated risk assessment
- Repairs to fountain
- Grant to Village Hall

Meeting closed 8.10 p.m.

Signed.....
Chairman

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