

MINUTES

NEWTON ST LOE PARISH COUNCIL

Minutes of the Annual Meeting of Newton St Loe Parish Council held on Thursday 20 May 2021 in Newton St Loe Village Hall

Present: Parish councillors Judith Cook, Sheila Dench, John Everitt, Mark Foster, Naomi Johns, David McLean and Jay Marshall

Also in attendance: Clerk

MATTERS FOR DECISION

COU1/21: Election of Chairman

RESOLVED that John Everitt be elected Chairman of Newton St Loe Parish Council, to hold office until the next Annual Meeting of the Parish Council.

John Everitt made and signed his Declaration of Acceptance of Office as Chairman and took the Chair.

COU2/21: Appointment of Vice-Chairman

RESOLVED that David McLean be appointed Vice-Chairman of Newton St Loe Parish Council, to hold office until the next Annual Meeting of the Parish Council

COU3/21: Apologies for absence

Apologies for absence were received from District councillor Alastair Singleton

COU4/21: Declarations of interest

None

PUBLIC PARTICIPATION

COU5/21: Public participation

None

DISTRICT COUNCILLOR'S REPORT

COU6/21: District councillor's report

District councillor Alastair Singleton submitted a written report.

MATTERS FOR DECISION

COU7/21: Minutes of the meeting held on 22 April 2021

The Minutes of the meeting of the Parish Council held on 22 April 2021 were confirmed as a correct record and signed by the Chairman

COU8/21: Invoices and staff costs for payment

RESOLVED that the following invoices and staff costs be approved for payment:

- Crispin Taylor (Clerk), total staff costs for April and May 2021: £429.52
- Avon Valley Landscapes, grounds maintenance for March and April 2021: £660 (£480 + VAT)

COU9/21: Exemption from external audit for 2020/21

The Clerk reported that because the Council's gross receipts and gross payments for the financial year 2020/21 did not exceed £25,000 the Council was able to certify itself as exempt from external audit. All other publication and transparency requirements, including the requirement to publish the Annual Return on a website and advertise public and electors' rights, were unchanged. Members could decide to continue with external audit: there would be a fee of £200 for this. The requirement for internal audit was unchanged.

RESOLVED that the Parish Council certify itself as exempt from external audit for 2020/21

COU10/21: Parking in the village

John Everitt had circulated a note on options. He would talk to other parish councils, Bath Spa University, the Duchy of Cornwall, Bath & North East Somerset Council and report back.

COU11/21: Repairs to the village fountain

John Everitt will talk to the Duchy of Cornwall

COU12/21: Roundabout in the play area

RESOLVED that

- The roundabout be dismantled and removed
- Residents be consulted on the future of the play area and Recreation Ground

COU13/21: Risk assessment

Members noted that this had not yet been updated

COU14/21: Next meeting of the Parish Council

RESOLVED that

- the next meeting of the Parish Council be held on Thursday 17 June 2021 at 7 p.m. in Newton St Loe Village Hall
- the Clerk circulate a suggested list of dates for subsequent meetings, meetings to be held bi-monthly on Thursdays

MATTERS FOR INFORMATION

COU15/21: Future agenda items

- Newsletter (Naomi Johns and Jay Marshall to draft)
- Monitor action plan
- Updated risk assessment
- Update on parking in the village (John Everitt to report)
- Repairs to fountain
- Grant to Village Hall

Meeting closed 8 p.m.

Following the conclusion of the meeting Mark Foster submitted his resignation to the Chairman as a member of the Council as he no longer lived in the village. Members expressed their thanks to Mark for all the work he had done for the Council and for the village.

Signed.....
Chairman

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